

TONBRIDGE AND MALLING BOROUGH COUNCIL

LEISURE AND ARTS ADVISORY BOARD

Tuesday, 1st March, 2011

Present: Cllr Mrs M F Heslop (Chairman), Cllr P F Bolt, Cllr Ms V Branson, Cllr Mrs B A Brown, Cllr Mrs F A English, Cllr Mrs E M Holland, Cllr D Keeley, Cllr B J Luker, Cllr Mrs A S Oakley, Cllr A G Sayer and Cllr Mrs C J Woodger.

Councillors Mrs Anderson, Baldock, Clements, Coffin, N Heslop, Withey and Worrall were also present pursuant to Council Procedure Rule No 15.21.

Representative: Mr A Nicholl (Tonbridge Sports Association)

An apology for absence was received from Councillor Robins (Vice-Chairman).

PART 1 - PUBLIC

**LAA
11/001 DECLARATIONS OF INTEREST**

Councillor Coffin declared a personal and prejudicial interest in the item on Tonbridge Castle Festival of Music and Fireworks in that he owned a pyrotechnic business. He withdrew from the meeting during consideration of this item.

**LAA
11/002 MINUTES**

RESOLVED: That the notes of the meeting of the Leisure and Arts Advisory Board held on 13 December 2010 be approved as a correct record and signed by the Chairman.

MATTERS FOR RECOMMENDATION TO THE CABINET

**LAA
11/003 QUEEN ELIZABETH II FIELDS CHALLENGE**

Decision Notice D110034MEM

The joint report of the Chief Leisure Officer and the Cabinet Member for Leisure, Youth and Arts set out the aims of the Fields in Trust Queen Elizabeth II Fields Challenge and brought forward proposals for the Borough Council's Involvement in the scheme. Mr T Housden, Project Officer of Fields in Trust gave a detailed presentation on the challenge which aimed to protect 2,012 outdoor recreational spaces across the UK as a permanent legacy of Her Majesty The Queen's Diamond Jubilee and of the London 2012 Olympics.

RECOMMENDED: That

(1) the Borough Council supports the Fields in Trust Queen Elizabeth II Fields Challenge;

(2) nominations for sites to enter the Challenge from across the Borough be encouraged; and

(3) subject to confirmation by the Legal Services Partnership Manager, four sites in the Council's ownership, as detailed in the report, be nominated for inclusion in the scheme.

**LAA
11/004**

SCOTCHERS FIELD PUBLIC OPEN SPACE IMPROVEMENTS

Decision Notice D110035MEM

The joint report of the Chief Leisure Officer and the Cabinet Member for Leisure, Youth and Arts brought forward for consideration proposals for improvements to Scotchers Field Public Open Space, Tonbridge. It was noted that the proposed improvements were funded in full from developer contributions and had been subject to consultation with local residents.

RECOMMENDED: That the improvements to Scotchers Field Public Open Space be progressed in accordance with the proposals outlined in the report, funded in full by developer contributions.

**LAA
11/005**

LEYBOURNE LAKES COUNTRY PARK - MARKET SURVEY RESULTS

Decision Notice D110036MEM

The joint report of the Chief Leisure Officer and the Cabinet Member for Leisure, Youth and Arts provided details of the results of the 2010 market survey carried out at Leybourne Lakes Country Park and brought forward proposed improvements to be considered alongside the review of the Site Management Plan.

RECOMMENDED: That

(1) the 2010 market survey results for Leybourne Lakes Country Park be noted; and

(2) the proposed improvements identified within the report be considered alongside the review of the Site Management Plan and be reported to a future meeting of the Leisure and Arts Advisory Board.

**LAA
11/006**

LEYBOURNE LAKES COUNTRY PARK IMPROVEMENTS

Decision Notice D110037MEM

The joint report of the Chief Leisure Officer and the Cabinet Member for Leisure, Youth and Arts presented proposals for improvements at

Leybourne Lakes Country Park. It was noted that the proposed improvements were funded in full from developer contributions.

RECOMMENDED: That the improvements to Leybourne Lakes Country Park be progressed in accordance with the proposals outlined in the report, funded in full by developer contributions.

**LAA
11/007**

EXTENSION OF SWIM SCHOOL PROGRAMME

Decision Notice D110038MEM

The joint report of the Chief Leisure Officer and the Cabinet Member for Leisure, Youth and Arts outlined proposals to extend the existing Swim School programme at Larkfield Leisure Centre and Tonbridge Swimming Pool. It was noted that the proposals included the introduction of continuous assessment of pupils over a rolling 45 week programme and the opportunity for customers to spread the cost of payment through a monthly direct debit. The report had been brought forward following a detailed audit of the existing programme, an extensive customer survey and liaison with the Swim School staff.

RECOMMENDED: That the proposals to amend the Swim Schools at Larkfield Leisure Centre and Tonbridge Swimming Pool outlined in the report be pursued, with an implementation date of 1 September 2011, subject to a further report to the next meeting of the Advisory Board.

**LAA
11/008**

CAPITAL PROJECTS - POST IMPLEMENTATION REVIEWS

Decision Notice D110039MEM

A Capital Plan Post Implementation Review was brought forward for consideration in respect of Energy Saving Measures for the Council's Indoor Leisure Facilities.

RECOMMENDED: That the Post Implementation Review for Energy Saving Measures at the Council's Indoor Leisure Facilities be endorsed.

MATTERS SUBMITTED FOR INFORMATION

**LAA
11/009**

CAPITAL PLAN PROGRESS REPORT

Members were advised of progress with schemes contained in the Leisure Services section of the Capital Plan.

**LAA
11/010**

CHILDREN AND YOUNG PEOPLE UPDATE

The report of the Chief Leisure Officer provided an update on key areas of the Children and Young People work programme and made particular reference to Activate, the Summer Playscheme, Y2 Crew, the Youth Forum and the new Tonbridge and Malling Local Children's Trust Board.

**LAA
11/011** **TONBRIDGE MEMORIAL GARDEN**

The report updated the Board on progress with the development of improvement proposals for the Memorial Garden in Tonbridge.

**LAA
11/012** **2009 CAMBRIDGE MODEL RESULTS**

The Chief Leisure Officer advised that the Cambridge Economic Impact Model measured the economic impact of tourism within a given area and he presented an overview of the assessment undertaken by Tourism South East in 2009.

**LAA
11/013** **LEISURE FACILITIES - FINANCIAL PERFORMANCE**

The Chief Leisure Officer presented details of the overall financial performance of the Leisure Services Business Unit and submitted management information for Larkfield Leisure Centre, Angel Centre, Tonbridge Swimming Pool, Poult Wood Golf Centre, Tonbridge Castle/Customer Services, Tonbridge Cemetery, Country Parks Car Park Income and Poult Wood Grounds Maintenance.

MATTERS FOR CONSIDERATION IN PRIVATE

**LAA
11/014** **EXCLUSION OF PRESS AND PUBLIC**

The Chairman moved, it was seconded and

RESOLVED: That as public discussion would disclose exempt information the following matters be considered in private.

PART 2 - PRIVATE

MATTERS FOR RECOMMENDATION TO THE CABINET

**LAA
11/015** **TONBRIDGE CASTLE FESTIVAL OF MUSIC AND FIREWORKS
(Reason: LGA 1972 Sch 12A Para 3 - Financial or business affairs
of any particular person)**

Decision Notice D110040MEM

The joint report of the Chief Leisure Officer and the Cabinet Member for Leisure, Youth and Arts provided an update on further investigations regarding the staging of the Festival of Music and Fireworks at Tonbridge Castle and brought forward a new proposal for the event in 2011.

RECOMMENDED: That

(1) the arrangements with Opera Brava to stage a 2011 Festival of Music and Fireworks at Tonbridge Castle as outlined in the report be confirmed; and

(2) discussions and negotiations continue to take place with the Tonbridge Arts Festival Committee to consider proposals for the Festival in 2012.

**LAA
11/016**

**PROPOSED NEW LICENCE AGREEMENT FOR FISHING
LEYBOURNE LAKES COUNTRY PARK**

**(Reason: LGA 1972 Sch 12A Para 3 - Financial or business affairs
of any particular person)**

Decision Notice D110041MEM

The report of the Central Services Director gave details of the proposed terms and conditions for a new licence agreement with Mid Kent Fisheries Limited for fishing rights at Leybourne Lakes Country Park.

RECOMMENDED: That approval be given to granting a new licence agreement for fishing at Leybourne Lakes Country Park, as outlined in the report.

MATTERS SUBMITTED FOR INFORMATION

**LAA
11/017**

**LARKFIELD LEISURE CENTRE - ONE TO ONE SWIMMING
LESSONS**

**(Reason: LGA 1972 Sch 12A Para 3 - Financial or business affairs
of any particular person)**

The report of the Chief Leisure Officer outlined action taken to renew the existing contract for the provision of one to one swimming lessons at Larkfield Leisure Centre.

The meeting ended at 2111 hours

TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

**Decision Taken By: CABINET MEMBER FOR
Leisure, Youth and Arts**

Decision No: D110034MEM

Date: 1st March 2011

Decision(s) and Reason(s)

Queen Elizabeth II Fields Challenge

**(Report of Chief Leisure Officer and Cabinet Member for Leisure,
Youth and Arts)
(Annex 1)**

The report set out the aims of the Fields in Trust Queen Elizabeth II Fields Challenge and brought forward proposals for the Borough Council's involvement with the scheme. Mr T Housden, Project Officer of Fields in Trust gave a detailed presentation on the challenge which aimed to protect 2,012 outdoor recreational spaces across the UK as a permanent legacy of Her Majesty The Queen's Diamond Jubilee and of the London 2012 Olympics.

Following consideration by the Leisure and Arts Advisory Board, the Cabinet Member for Leisure, Youth and Arts resolved that:

- 1) the Borough Council supports the Fields in Trust Queen Elizabeth II Fields Challenge;
- 2) nominations for sites to enter the Challenge from across the Borough be encouraged; and
- 3) subject to confirmation by the Legal Services Partnership Manager, four sites in the Council's ownership, as detailed in the report, be nominated for inclusion in the scheme.

Reasons: As set out in the report submitted to the Leisure and Arts Advisory Board of 1 March 2011.

Signed Cabinet Member for M Coffin
Leisure, Youth and Arts:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

Date of publication: 04 March 2011

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

**Decision Taken By: CABINET MEMBER FOR
Leisure, Youth and Arts**

Decision No: D110035MEM

Date: 1st March 2011

Decision(s) and Reason(s)

Scotchers Field Public Open Space Improvements

**(Report of Chief Leisure Officer and Cabinet Members for Leisure,
Youth and Arts and Finance)**

(Annex 1)

(Annex 2)

(Annex 3)

**The report brought forward for consideration proposals for
improvements to Scotchers Field Public Open Space, Tonbridge. It
was noted that the proposed improvements were funded in full
from developer contributions.**

Following consideration by the Leisure and Arts Advisory Board, the
Cabinet Member for Leisure, Youth and Arts resolved that the
improvements to Scotchers Field Public Open Space be progressed in
accordance with the proposals outlined in the report, funded in full by
developer contributions.

Reasons: As set out in the report submitted to the Leisure and Arts
Advisory Board of 1 March 2011.

Signed Cabinet Member for M Coffin
Leisure, Youth and Arts:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

Date of publication: 04 March 2011

This decision will come into force and may then be implemented on the expiry of 5
working days after publication unless it is called in.

TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

**Decision Taken By: CABINET MEMBER FOR
Leisure, Youth and Arts**

Decision No: D110036MEM

Date: 1st March 2011

Decision(s) and Reason(s)

Leybourne Lakes Country Park - Market Survey Results

**(Report of Chief Leisure Officer and Cabinet Member for Leisure,
Youth and Arts)
(Annex 1)**

The report provided details of the results of the 2010 market survey carried out at Leybourne Lakes Country Park and brought forward proposed improvements to be considered alongside the review of the Site Management Plan.

Following consideration by the Leisure and Arts Advisory Board, the Cabinet Member for Leisure, Youth and Arts resolved that:

- 1) the 2010 market survey results for Leybourne Lakes Country Park be noted; and
- 2) the proposed improvements identified within the report be considered alongside the review of the Site Management Plan and be reported to a future meeting of the Leisure and Arts Advisory Board.

Reasons: As set out in the report submitted to the Leisure and Arts Advisory Board of 1 March 2011.

Signed Cabinet Member for M Coffin
Leisure, Youth and Arts:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

Date of publication: 04 March 2011

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

**Decision Taken By: CABINET MEMBER FOR
Leisure, Youth and Arts**

Decision No: D110037MEM

Date: 1st March 2011

Decision(s) and Reason(s)

Leybourne Lakes Country Park Improvements

**(Report of Chief Leisure Officer and Cabinet Members for Leisure,
Youth & Arts and Finance)
(Annex 1)**

**The report presented proposals for improvements at Leybourne
Lakes Country Park. It was noted that the proposed improvements
were funded in full from developer contributions.**

Following consideration by the Leisure and Arts Advisory Board, the
Cabinet Member for Leisure, Youth and Arts resolved that the
improvements to Leybourne Lakes Country Park be progressed in
accordance with the proposals outlined in the report, funded in full by
developer contributions.

Reasons: As set out in the report submitted to the Leisure and Arts
Advisory Board of 1 March 2011.

Signed Cabinet Member for M Coffin
Leisure, Youth and Arts:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

Date of publication: 04 March 2011

This decision will come into force and may then be implemented on the expiry of 5
working days after publication unless it is called in.

TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

**Decision Taken By: CABINET MEMBER FOR
Leisure, Youth and Arts**

Decision No: D110038MEM

Date: 1st March 2011

Decision(s) and Reason(s)

Extension of Swim School Programme

(Report of Chief Leisure Officer and Cabinet Member for Leisure, Arts and Youth)

The report outlined proposals to extend the existing Swim School programme at Larkfield Leisure Centre and Tonbridge Swimming Pool. It was noted that the proposals included the introduction of continuous assessment of pupils over a rolling 45 week programme and the opportunity for customers to spread the cost of payment through a monthly direct debit. The report had been brought forward following a detailed audit of the existing programme and an extensive customer survey.

Following consideration by the Leisure and Arts Advisory Board, the Cabinet Member for Leisure, Youth and Arts resolved that the proposals to amend the Swim Schools at Larkfield Leisure Centre and Tonbridge Swimming Pool outlined in the report be pursued, with an implementation date of 1 September 2011, subject to a further report to the next meeting of the Advisory Board.

Reasons: As set out in the report submitted to the Leisure and Arts Advisory Board of 1 March 2011.

Signed Cabinet Member for M Coffin
Leisure, Youth and Arts:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

Date of publication: 04 March 2011

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

**Decision Taken By: CABINET MEMBER FOR
Leisure, Youth and Arts**

Decision No: D110039MEM

Date: 1st March 2011

Decision(s) and Reason(s)

Capital Projects - Post Implementation Reviews

**(Report of Chief Leisure Officer and Cabinet Member for Leisure,
Youth & Arts)
(Annex 1)**

**A Capital Plan Post Implementation Review was brought forward
for consideration in respect of Energy Saving Measures for the
Council's Indoor Leisure Facilities.**

Following consideration by the Leisure and Arts Advisory Board, the
Cabinet Member for Leisure, Youth and Arts resolved that the Post
Implementation Review for Energy Saving Measures at the Council's
Indoor Leisure Facilities be endorsed.

Reasons: As set out in the report submitted to the Leisure and Arts
Advisory Board of 1 March 2011.

Signed Cabinet Member for M Coffin
Leisure, Youth and Arts:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

Date of publication: 04 March 2011

This decision will come into force and may then be implemented on the expiry of 5
working days after publication unless it is called in.

TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

**Decision Taken By: CABINET MEMBER FOR
Environmental Services**

Decision No: D110040MEM

Date: 1st March 2011

Decision(s) and Reason(s)

**Tonbridge Castle Festival of Music and Fireworks
(Reason: LGA 1972 Sch 12A Para 3 - Financial or business affairs
of any particular person)**

**(Report of Chief Leisure Officer and Cabinet Member for Leisure,
Youth and Arts)**

**The report provided an update on further investigations regarding
the staging of the Festival of Music and Fireworks at Tonbridge
Castle and brought forward a new proposal for an event in 2011.**

Following consideration by the Leisure and Arts Advisory Board, the
Cabinet Member for Environmental Services resolved that:

- 1) the arrangements with Opera Brava to stage a 2011 Festival of
Music and Fireworks at Tonbridge Castle as outlined in the report be
confirmed; and
- 2) discussions and negotiations continue to take place with the
Tonbridge Arts Festival Committee to consider proposals for the Festival
in 2012.

Reasons: As set out in the report submitted to the Leisure and Arts
Advisory Board of 1 March 2011 (contains exempt information).

[Councillor Coffin declared a personal and prejudicial interest as the
owner of a pyrotechnic business and he withdrew from the meeting
during consideration of this item.]

Signed Cabinet Member for O Baldock
Environmental Services:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

Date of publication: 04 March 2011

This decision will come into force and may then be implemented on the expiry of 5
working days after publication unless it is called in.

In accordance with Paragraph 2, Annex 1 of the Executive Procedure Rules, the Leader nominated the Cabinet Member for Environmental Services to take this decision in the absence of the Cabinet Member for Leisure, Youth and Arts.

TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

**Decision Taken By: CABINET MEMBER FOR
Leisure, Youth and Arts**

Decision No: D110041MEM

Date: 1st March 2011

Decision(s) and Reason(s)

**Proposed New Licence Agreement for Fishing Leybourne Lakes
Country Park
(Reason: LGA 1972 Sch 12A Para 3 - Financial or business affairs
of any particular person)**

(Report of Central Services Director)

**The report gave details of the proposed terms and conditions for a
new licence agreement with Mid Kent Fisheries Ltd for fishing
rights at Leybourne Lakes Country Park.**

Following consideration by the Leisure and Arts Advisory Board, the
Cabinet Member for Leisure, Youth and Arts resolved that approval be
given to granting a new licence agreement for fishing at Leybourne
Lakes Country Park, as outlined in the report.

Reasons: As set out in the report submitted to the Leisure and Arts
Advisory Board of 1 March 2011 (contains exempt information).

Signed Cabinet Member for M Coffin
Leisure, Youth and Arts:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

Date of publication: 04 March 2011

This decision will come into force and may then be implemented on the expiry of 5
working days after publication unless it is called in.